

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MAY 6, 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

STATE OF OKLAHOMA
COUNTY OF CLEVELAND
FILED FOR RECORD

Prayer and Pledge of Allegiance

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of April 29, 2013.

5-2-2013 at 4:20 PM
(AMMUNITION) County Clerk
By *Jean M. [Signature]* Deputy

D. Old Business: Discussion, Consideration, and/or Action regarding the following:

- 1. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of April 22, 2013
- 2. BID #SHE-1601 – One-Year (1) Non-Encumbered Contract** for the purchase of Ammunition for the Cleveland County Sheriff's Office. The bid term will be from May 9, 2013 through May 8, 2014.
- 3. BID #HWY-1604 – Non-Encumbered Contract** for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2013 through September 21, 2013.

E. Items of Business: Discussion, Consideration and/or Action regarding the following:

- 1. Remodel** of the County Office Building in the Human Resources Office, Suite 240. A glass wall will be installed to make a private office. J & R Windows & Glass estimate of material and labor is \$2,735.10
- 2. Application** for Permit on the installation of a 4" Natural Gas Pipeline paralleling Indian Hills Road beginning 1, 487' west and 29' north of the SE/corner of the NW/4, SE/4 of Section 31-T10N-R2W.
- 3. Renewal** of Cooperative Agreement between U.S. Department of Agriculture APHIS – Wildlife Services Oklahoma Department of Agriculture, Food &

Forestry and Cleveland County Board of County Commissioners to fund \$2,400.00 as their contribution to the cooperative animal damage control program for the period from July 1, 2013 to June 30, 2014.

4. **Contract for Services** between Professional Properties of Oklahoma LLC and Cleveland County Health Department for Day Porter services for the Moore office located at 424 S. Eastern for one year beginning March 15, 2013 through March 14, 2014 in the amount of \$300.00.
5. **Contract** between Cleveland County Health Department and Julie Brown for services as a teaching assistant for the Early Foundations Replication Project from April 29, 2013 through June 30, 2013 in the amount of \$10.00 per hour for teaching assistant services and \$0.565 per mile as per the State Travel Reimbursement Act no to exceed \$1,913.00.
6. **Contract for Services** between Cleveland County Health Department and NCM Media Networks to provide public service announcements. The Health Department will pay \$2,200.00 (\$220 weekly rate) and \$500.00 (one-time rate) for showing two separate video clips over a ten week period from May 3, 2013 through June 27, 2013.
7. **Contract for Services** between Cleveland County Health Department and The Lamar Companies to provide advertisements services through six (6) billboards. The Health Department will pay \$600.00 for production of vinyl, \$9,350 for labor and air time during May 13, 2013 through August 4, 2013 advertisement period.
8. **Preventative Maintenance Agreement** between Waggoner’s Heating and Air Conditioning and Cleveland County Health Department for maintenance for one Trane chiller, two roof top air handlers, two boilers, two ductless split systems, one HEPA make-up air unit and 46 VAV air units located at 250 12th Ave N.E.. The Health Department will pay maintenance cost of \$4,564.00 for the period July 1, 2013 through June 30, 2014.
9. **Contract Agreement** between Cleveland County Board of County Commissioners and the Oklahoma Cooperative Circuit Engineering Districts Board through the ETR Fund Cleveland County will accept \$1,000,000 for Project Number PJ-CL-0047 to be reimbursed to the ETR by November 30, 2013.
10. **Inter-Local Agreement** between Greg Mashburn, District Attorney and the Board of County Commissioners, Cleveland County, for Cleveland County to provide \$327,417.90 to provide Cleveland County Elected Officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters for FY 2013/2014.

11. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-5081 - T2A	Mid-West Hose & Specialty	\$ 1,200.00
13-5102 – T2A	Steve’s Wholesale Dist.	\$ 500.00
13-5107 – T2A	Thomas Wire Rope	\$ 500.00

b. District #2 Warehouse:

13-5128 – T2A	Certified Laboratories	\$ 2,000.00
13-5129 – T2A	P & K Equipment	\$ 1,500.00
13-5130 – T2A	Fleet Pride	\$ 1,500.00

c. District #3 Warehouse:

13-5050 – T2A	James Supply & Rental	\$ 500.00
13-5101 – T2A	KSM Exchange, LLC	\$ 2,500.00

d. County Commissioners Office:

13-5111 – D2	Copelin’s Office Center	\$ 500.00
--------------	-------------------------	-----------

e. Fair Board:

13-5105 – FF2	Winfield Solutions, LLC	\$ 1,000.00
---------------	-------------------------	-------------

f. Sherriff’s Office:

13-5049 – CFBRE2	Forest Lumber Company	\$ 300.00
13-5106 – CFB2	Reynolds Ford	\$ 800.00
13-5110 – CFBRE2-300	Occupational Health Centers SW	\$ 250.00

g. Building Maintenance:

13-5071 – SM2	W.W. Grainger, Inc.	\$ 500.00
13-5108 – SM2	Copelin’s Office Center	\$ 500.00
13-5109 – SM2	Home Depot Credit Services	\$ 500.00
13-5135 – SM2	Voss Lighting	\$ 1,000.00

h. Health Department:

13-5083 – MD1C	Holly Warren	\$ 300.00
13-5087 – MD1C	Katherine Cintron	\$ 50.00
13-5089 – MD1C	Julie Yuhas	\$ 200.00

12. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>	
13-0166	HR2	13-0749	T2A
13-0225	CCJC2	13-0842	T2A
13-0272	B2A	13-1282	T2A
13-1475	F2	13-1347	T2A
13-2446	B2A	13-1984	T2A
13-3969	CCJC2	13-2826	T2A
		13-3468	T2A

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a.	General Fund	\$	752,535.53
b.	Highway Fund	\$	119,395.67
c.	Health Fund	\$	10,960.66
d.	Sheriff Service Fee Fund	\$	7,125.97
e.	Sheriff Commissary Fund	\$	4,180.73
f.	Sheriff Revolving Fund	\$	15,959.84
g.	County Clerk Preservation Fund	\$	28,132.85
h.	County Clerk Lien Fee Fund	\$	298.00
i.	Assessor Revolving Fund	\$	2,400.00
j.	Fair Board Fund	\$	439.67

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item.

Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: 5-2-2013

Jimmy Belinson
County Clerk
Jean McKiddy